



GUJARAT UNIVERSITY
Gujarat University Admission Committee (GUAC)

INFORMATION BOOKLET 2016-17

Three Years' LL.B. Programme (After Graduation)

for the Academic Year 2016-17



GUJARAT UNIVERSITY ADMISSION COMMITTEE

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1. PREAMBLE

The Gujarat University is established in the year 1949 by The Gujarat University Act, 1949. As per the powers conferred in the said Act, Gujarat University has constituted “**Gujarat University Admission Committee**” to regulate the admission of candidates to the certain programmes as mentioned in “**The Gujarat University Three Years’ Integrated LL.B. Programme Admission Rules, 2016**”. The mission assigned to this Committee is to carry out the counseling process in a fair and transparent manner. The admission process is conducted by this Committee strictly on the basis of merit and the preference of the candidate. The functions of the Committee are as follows:

- The Committee shall supervise, monitor and control the entire process of admission to the candidates seeking admissions to the affiliated colleges or institutions.
- The Committee shall prepare the merit list in accordance with the provisions of the rules made there under.
- The Committee shall allocate the Government, Grant-in-Aid or Unaided Seats in accordance with the provisions of the rules made there under.
- The Committee shall ensure that admission in the Government, Grant-in-Aid or Unaided Seats are made as per the merit list prepared.
- The Committee shall perform such other functions as may be assigned to it by the Gujarat University.

The GUAC also deals with online admission at all other degree programmes of UG as well as PG offered by the Gujarat University.

ADMISSION COMMITTEE

- | | |
|----------------------------------|---------------------------|
| (1) Dr. Rushikesh V. Mehta (OSD) | (5) Dr. D. A. Mevada |
| (2) Prin. Dr. L. S. Pathak | (6) Dr. Jagdish Chaudhari |
| (3) Dr. Mayuri H. Pandya | (7) Dr. Krupaben Pandya |
| (4) Dr. J. H. Daxini | |



2. ADMISSION RULES

The Gujarat University Three Years' Integrated LL.B. Programme Admission Rules, 2016

In exercise of the powers of conferred by Section 4 read with section 22 of the Gujarat University Act, 1949, the Centralized Admission Committee of Law of Gujarat University hereby makes the following rules, passed and approved by the Joint Board of Studies in Law as well as Faculty of Law and other academic bodies of the Gujarat University to regulate admission to various programs mentioned in 1.2 as follows, namely-

1. Short Title and Commencement :

- 1.1. These rules may be called the "The Gujarat University Three Years' LL.B. Programme Admission Rules, 2016".
- 1.2. These rules shall be applicable for centralized admission for the academic year 2016-17 in the LL.B. Semester – I of Three Years' LL.B. Programme for the Law Colleges offering Three Years' LL.B. Programme affiliated with the Gujarat University.
- 1.3. The Gujarat University Three Years' LL.B. Programme Admission Rules, 2016 shall come into force from the Academic Year 2016-2017 and all the earlier ordinances, rules and regulations if any, made for the purpose of admission repugnant or contrary to these rules shall be considered as null and void for the program mentioned 1.2.

2. Definitions :

- 2.1. In these rules, unless the context otherwise requires,-
 - 2.1.1. "University" means the Gujarat University constituted under the Gujarat University Act, 1949;
 - 2.1.2. "UGC" means University Grants Commission constituted under the University Grants Commission Act, 1956;
 - 2.1.3. "Bar Council of India" means the Bar Council of India constituted under Section 4 of the Advocates Act, 1961.
 - 2.1.4. "Centers of Legal Education" means – Department of Law of the Gujarat University, all Law Colleges offering Three Years' LL.B. Programme affiliated with the Gujarat University recognized and approved by the BCI offering Three Years' LL.B. Programme.
 - 2.1.5. "Rules" means "The Gujarat University Three Years' LL.B. Programme Admission Rules, 2016";



- 2.1.6. “Admission Committee” means “Gujarat University Admission Committee” framed for centralized online admission of Gujarat University for programs mentioned in 1.2 ;
- 2.1.7. “admission” for the purpose of these rules means on-line admission of candidates in the program mentioned in 1.2;
- 2.1.8. “Gujarat Board” means the Gujarat Secondary and Higher Secondary School Examination Board established under section 3 of the Gujarat Secondary and Higher Secondary School Board Act, 1972 (Guj.18 of 1973);
- 2.1.9. “school” means a higher secondary school (XII, 10+2 pattern);
- 2.1.10. “university school” means a “university school” as defined in the Gujarat University Act, 1949;
- 2.1.11. “department” means a “university department” as defined in the Gujarat University Act, 1949;
- 2.1.12. “college” or “institution” means a “university college”, “degree college”, “constituent college”, “affiliated college” or “college” as defined in the Gujarat University Act, 1949;
- 2.1.13. “help centers” means the center notified by the Admission Committee for facilitation of the candidate for off campus online admission process;
- 2.1.14. “The Gujarat University Three Years’ LL.B. Programme” means Three Years’ LL.B. Programme approved by the Bar Council of India as well as the Gujarat University ;
- 2.1.15. “theory subjects” means those theory subjects which are considered by the respective universities to award class, grade or percentage at the last two semesters of the qualifying graduation examination;
- 2.1.16. “merit marks” or “percentage of marks” means the total marks obtained by the candidate in his/her obtained marks in the theory subjects of last year (Last two Semesters) of the graduation examination multiplied by 100;
- 2.1.17. “qualifying examination” means the final year examination (examination of last two semesters) of graduation degree programme in any other graduation examination taken by the university recognized by the UGC as well as the Bar Council of India;
- 2.1.18. “website” means the official website of the Gujarat University ;
- 2.1.19. “Bar Council of India – Rules of Legal Education – 2008”



(amended in the year 2016) means Rules on standards of legal education and recognition of degrees in law for the purpose of enrolment as advocate and inspection of Universities for recognizing its degree in law under sections 7(1)(h) and (i), 24(1)(c)(iii) and 49(1)(af), (ag) and (d) of the Advocates Act, 1961 made by the Bar Council of India in consultation with Universities and State Bar Councils ;

2.1.20. “unaided” means self-financed;

2.1.21. “PI” means participating institution;

2.2. The words and expressions used in these rules but not defined shall have the same meanings as assigned to them in the Rules.

3. Acronyms :

- 3.1. UGC-University Grants Commission
- 3.2. BCI – Bar Council of India
- 3.3. GU-Gujarat University
- 3.4. CBSE-Central Board of Secondary Education
- 3.5. CISCE-Council of Indian School Certificate Examination
- 3.6. IB-International Board
- 3.7. NIOS-National Institute of Open Schooling
- 3.8. B.A. – Bachelor of Arts
- 3.9. B.Com. – Bachelor of Commerce
- 3.10. B.B.A. – Bachelor of Business Administration
- 3.11. PEC-Provisional Eligibility Certificate
- 3.12. PIO-Persons of Indian Origin
- 3.13. NRI-Non Resident Indian
- 3.14. SC-Scheduled Caste
- 3.15. ST-Scheduled Tribe
- 3.16. SEBC-Socially and Educationally Backward Class

4. Admission to Three Years’ LL.B. Program :

Admission to the Semester - I of the program mentioned in 1.2 shall be given on all the government, grant-in-aid and unaided seats on the basis of merit list prepared by the Admission Committee taking into consideration the mandatory requirements of Bar Council of India with regard to commencement of the teaching process, the admission process will commence soon after the declaration of the final semester graduation examination of main common streams of Graduation i.e. Arts, Commerce and Science at the Gujarat University.



5. Seats Available for Centralized Admission :

For the purpose of centralized admission to the Semester - I of the program, available seats shall include seats of all the Centers of Legal Educations affiliated with the Gujarat University (excluding 25 % Management Quota Seats of each Centre of Legal Education) offering various Three Years' Integrated LL.B. Programs sanctioned and approved by the Bar Council of India and the Gujarat University;

6. Eligibility for Admission :

- 6.1. For the purpose of admission, a candidate shall have passed the qualifying examination.
- 6.2. A candidate who has passed the qualifying examination with minimum 45 % of marks or equivalent grade shall be eligible for admission. The candidates belonging to Scheduled Caste (SC) and Scheduled Tribes (ST) will be given exemption of 5 % from the above criteria. (Minimum 40% for the candidates of SC and ST categories) and the candidates belonging to SEBC category will be given exemption of 3 % (Minimum 42 % for the candidates of SEBC Category);

Provided that such a minimum qualifying marks shall not automatically entitle a candidate to get admission in any of the Center of Legal Education but shall only entitle the candidate concerned to fulfill basic criteria fixed by the Bar Council of India or other equivalent authority as well as the Gujarat University from time to time to apply for the admission.

The candidates having below 45 % at the Graduation Level Examination (Qualifying Examination) but having 45 % or more than 45 % at the Post Graduation Level is eligible to take admission in Three Years' LL.B. Programme, if he is otherwise qualified as per the rules of the Bar Council of India. While preparation of the merit list at the admission process of the LL.B. Semester – I, such candidates shall be placed at the position of merit taking into consideration the marks of last two semesters (or last year) of Graduation Examination (Qualifying Examination).

- 6.3. A candidate who has passed the qualifying examination from other than Gujarat University shall be required to obtain PEC from Gujarat University before registration process mentioned in 14. The candidates who have taken admission and/or passed any other programme from the Gujarat University after having passed Qualifying Examination (Graduation) need not have to obtain Provisional Eligibility Certificate (PEC). But such candidates shall be considered within the category of "Other University".



- 6.4. No student shall be allowed to simultaneously register for a law degree programme with any other graduate or postgraduate or professional course run by the same or any other University or an Institute for academic or professional learning excepting in the law degree programme of the Gujarat University or any other University or Professional Institute Courses.
- 6.5. The maximum age for seeking admission is limited to 30 years as on 01.06.2016. However, in case of applicants from SC and ST categories the maximum age limit for seeking admission shall be 35 years as on 01.06.2016. As per the order of the Court, any candidate exceeding above age may take admission on furnishing undertaking at the concerned Center of Legal Education to the effect that his/her admission will be subject to the decision of the Bar Council of India as well as the decision of the Court.
- 6.6. No candidate shall be permitted to fill in the form after the cut off date declared by the University for applying for LL.B. Semester – I Programme is over.

7. Reservation of Seats as per the Notification of the State Government and order of the Hon'ble High Court :

- 7.1. For the purpose of admission, the seats shall be reserved for the candidates who are of Gujarat origin and falling under the following categories and in following proportion, namely-
- 7.1.1. Scheduled Castes (SC) : 7%
 - 7.1.2. Scheduled Tribes (ST) : 15%
 - 7.1.3. Socially and Educationally Backward Classes (SEBC) : 27%
 - 7.1.4. Economically Backward Class (EBC) : 10 %
 - 7.1.5. Candidates who have passed Qualifying Examination from Universities other than Gujarat University : 5 %
 - 7.1.6. Management Seats for each Centre of Legal Education : 25 %
- 7.2. A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste issued by the Competent Authority of the State of Gujarat.

Provided that the candidate belonging to Socially and Educationally Backward Classes (SEBC) shall be required to produce a certificate of the current financial year(year commencing from 1-4-2016) issued by the Competent Authority stating that non-inclusion of candidate in Creamy Layer in addition to the caste certificate.



- 7.3. No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 7.4. No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat. Such certificate shall have been issued on or after the 1st April of the academic year in which the candidate is seeking admission.
- 7.5. If a candidate fails to submit the certificates as required within the stipulated time, his/her candidature shall be considered for admission under unreserved category.
- 7.6. If a candidate of reserved category gets admission on unreserved seat in order of merits, he/she may be given admission on the unreserved seat according to his/her preference.
- 7.7. The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate by the authority empowered by the State Government in this behalf. In case the caste certificate is found invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.
- 7.8. After granting admission to all the candidates of reserved categories on respective reserved seats, the vacant reserved category seats (if any) shall be transferred to the unreserved category seats by the Admission Committee.

8. Reservation For Physically Disabled Candidates :

Three percent of all the available seats among all categories shall be reserved, in accordance with the provisions of the Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), for the persons with disability who can perform the academic activities in the respective program.

A candidate with disability shall have to submit certificate of disability issued and duly signed by the Civil Surgeon.

Explanation: "person with disability" means a person suffering from not less than forty per cent of any disability as certified by a competent medical authority.

9. General Rules for the Programme :

- 9.1. A candidate has to abide by the Rules and Regulations of the State of



Gujarat, UGC, Gujarat University. Bar Council of India, other competent authorities and the concerned Center of Legal Education.

- 9.2. The medium of instruction of the programme shall be in English as well as Gujarati. The Examination will also be engaged in both the above languages.
- 9.3. No candidate shall be permitted to pursue other Graduation or Post Graduation Programme run by the Gujarat University or any other University or any courses run by the Professional Institutions.
- 9.4. After having obtained admission in any of the Center of Legal Education, if a candidate is caught indulging in ragging, his/her admission will be cancelled by the Center of Legal Education and the Fees will not be refunded. The guilty candidate shall also be responsible for all the consequences arising out of ragging activities.
- 9.5. Every candidate has to complete the internship as prescribed in the Bar Council of India – Rules of Legal Education, 2008 (amended Rules of the year 2016) during his/her study at the Three Years' LL.B. Programme.
- 9.6. 70 % attendance of the candidate must be required during each term of Three Years' LL.B. Programme.
- 9.7. Three Years' LL.B. Programme is a Full Time Programme offered by the Gujarat University and the candidates are not permitted to serve or to do any business or get employment during the time which is in direct conflict with the teaching hours of this programme.
- 9.8. In case a candidate has taken admission by way of misrepresentation, concealment or fraud and after having cleared Three Years' LL.B. Programme successfully, if the Bar Council of Gujarat refuses or denies to give Sanad to the candidate on any of the above grounds or similar grounds,, the Center of Legal Education or the Gujarat University shall not be responsible and such candidate shall not claim any equity and if at all the degree of law is issued by the Gujarat University after having obtained such admission by way of misrepresentation, concealment or fraud, the same shall stand cancelled forthwith.
- 9.9. Any ordinance, rules, regulations or circulars of the Gujarat University passed earlier regarding admission at the Three Years' LL.B. Programme contrary to this Rules shall be considered as null and void.

10. Distribution of Seats between Candidates :

For the purpose of admission, the available seats shall be distributed based on the merit list prepared in 12.1:



- 10.1. 5% seats of available seats for admission shall be reserved for candidate who has passed qualifying examination from other than Gujarat University.

11. Supernumerary Seats :

There shall not be any supernumerary seats other than the sanctioned seats to each Centre of Legal Education by the Bar Council of India as the same is not permissible under the Bar Council of India – Rules of Legal Education – 2008 (amended Rules of the year 2016).

12. Preparation of Merit List :

The merit list of the candidates who have applied for admission in the manner prescribed by the Admission Committee, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner, namely-

- 12.1. For the candidates who have passed the qualifying graduation examination, aggregate marks of last year or last two semesters obtained in qualifying examination;
- 12.2. The criteria for deciding merit order in case of candidates having equal merit marks shall be based on the following descending sequence, namely-
 - 12.2.1. Aggregate marks of second last year or second last two semesters obtained in qualifying examination;
 - 12.2.2. Aggregate marks of third last year or third last two semesters obtained in qualifying examination;
 - 12.2.3. Aggregate marks of HSC Examination or equivalent examination;
 - 12.2.4. Aggregate marks of SSC Examination or equivalent examination;
 - 12.2.5. Date of Birth (Age)

13. Correction of Marks :

- 13.1. In case of change in marks of a candidate in the qualifying examination, such candidate shall produce a letter to that effect by the competent authority or the corrected mark sheet issued by the concerned University, before the Admission Committee at least one day before the commencement of admission process, but not later than three days from the receipt of letter, or as the case may be, corrected mark-sheet. In such case he/she shall be placed at an appropriate order in the merit list. No change shall be carried on after the commencement of process of preparation of Final Merit List.
- 13.2. The candidate who was declared failed initially in the qualifying



examination or his/her mark-sheet is withheld by the University for any reason, but later on declared passed after rechecking of marks by the concerned University, if such candidate produces letter showing the corrected marks after rechecking or the corrected mark-sheet issued by the competent authority before the commencement of Admission process, the candidate will be placed at an appropriate order in the merit list. But after the commencement of the Admission Process, the position of the candidate in the merit list shall not be revised in any circumstances.

- 13.3. No candidate shall be permitted to apply for the admission unless he/she has obtained the original mark-sheet showing that he/she has cleared qualifying examination from the concerned university.

14. Registration for Admission :

- 14.1. The Admission Committee may, by advertisement in the prominent newspapers widely circulated in the university area, by uploading the admission programme on the Gujarat University web-site or by such other means, publish the date of registration, the list of Help Centers, last date for submission of registration form, programs offered and such other information as may be necessary in this behalf.
- 14.2. A candidate seeking admission shall apply on-line, for the registration of his/her candidature, on the web-site, within the time limit specified by the Admission Committee.
- 14.3. For the purpose of registration, a candidate shall be required to make payment of such sum towards the Admission Fees, Registration fee, etc. as determined by the Admission Committee.
- 14.4. Where a candidate has made more than one registrations, the registration made at the later stage shall be taken into consideration for admission purpose and all the earlier registrations shall be treated as cancelled.
- 14.5. All reserved category candidates or candidates coming from the university other than the Gujarat University shall be required to obtain the print out of the registration form and shall sign and submit the same, along with the self-attested copies of the requisite certificates and testimonials as specified in the registration form, at the Help Center. An acknowledgement receipt for the same shall be given by the authorized person at the Help Centre.
- 14.6. No registration shall be permissible unless the candidate is having the mark-sheet showing that he/she has successfully cleared the qualifying examination (with minimum percentages of marks specified in Rule 6.2)



issued from the concerned university. The candidates are instructed to mention correct and accurate marks as well as percentages. Any candidate is listed in the merit list on the basis of incorrect marks or percentages mentioned by him/her, then the candidate shall not be entitled to claim for admission at the concerned Centre of Legal Education (College).

The general (Open) category candidates, who have cleared Three Years' LL.B. Programme from the Gujarat University in April/May 2016 examination need not have to verify the documents at any Help Centre.

- 14.7. Physical Verification of all necessary original documents shall be part of the entire Admission Process and final admission shall depend upon physical verification by the concerned Centre of Legal Education. If the category or percentage is found to
- 14.8. After the expiry of the last date of registration for admission at Three Years' LL.B. Programme it shall not be permissible for the candidate to apply for on line Centralized Admission Process.

15. Admission Procedure :

The admission procedure shall be off campus online in the following manner, namely-

- 15.1. The Admission Committee shall prepare merit lists of the eligible candidates who have applied under 14.2, after verification of the documents submitted under 14.6.
- 15.2. The merit lists shall be displayed on the web-site of the Admission Committee and by such other means, as the Committee may consider convenient.
- 15.3. The Admission Committee shall publish the schedule of on-line counseling program on its web-site, by advertisement in the prominent newspapers widely circulated in the university area, by web-site or by such other means, as it may consider convenient.
- 15.4. The candidate shall be required to indicate minimum 5 his/her order of choices of Centers of Legal Education (Colleges). The allotment of seats shall be made on the basis of merit, category of the candidate and availability of seats. The allotment of seats shall be published on the web-site of the committee. The candidates are required to obtain the print out of the Information letter and bank fee receipt copies from the website.
- 15.5. The candidate whose name is listed in the merit shall be required to pay



such fee, as may be determined by the Admission Committee of the Gujarat University.

- 15.6. The candidate whose name is listed in the merit shall have to produce at the allotted Centre of Legal Education only the allotment/information letter, receipt of fee, all original documents and testimonials, for verification, within the stipulated time limit for securing admission. Such candidate shall also be eligible to participate in the next rounds of counseling provided he/she has given option for the same. In case the candidate fails to produce the aforesaid documents in original within prescribed time limit, the admission offered to him/her shall be treated as cancelled. Even to go for successive round, the candidate has to pay prescribed fees after first round and to report to the allotted Center of Legal Education (College).
- 15.7. Where considerable number of seats fall vacant and it appears to the Committee to fill the vacant seats, it may conduct the off-line admission process for readjustment (reshuffling) of seats. The candidate, who opts to partake in reshuffling process, shall be considered for such admission. The candidate may either give option for upgradation of choices already given or submit new choices. If the candidate gets the admission on the basis of up-gradation or new choice, then his/her earlier admission shall be treated as cancelled.

16. Fee :

- 16.1. A candidate who gets admission in the Centre of Legal Education (College or University Department) offering Three Years' LL.B. Programme shall have to pay such fees, as may be determined by the Gujarat University.
- 16.2. If a candidate, who has paid the fees after getting admission, gets his/her admission cancelled within 10 days from the date of his/her payment of fees to secure admission, his/her fees will be refunded after completion of the admission process after deducting 10% of the fees paid. The fees once paid shall not be refunded to a candidate if he/she applies for cancellation of admission after expiry of 10 days from the date of payment of his/her fees to secure his/her admission.
- 16.3. Once a candidate has taken admission in a Center of Legal Education after payment of Fees, it shall not be permissible for him/her to transfer the admission in other Center of Legal Education during the semester I and Semester II.
- 16.4. During the Admission Process or even after granting of admission, if it is found that the candidate has taken admission based upon the forged/



concocted documents or has tried to mislead the Admission Committee, his/her admission shall stand cancelled and no fees shall be refunded, if paid. In such cases, the Gujarat University and/or the Center of Legal Education shall have liberty to take appropriate legal actions against such candidates or other liable persons.

17. Documents to be Attached with the application :

- 17.1. The candidate shall submit the self-attested copies of the following documents along with the print out of the registration form at the Help Center, namely-
 - 17.1.1. SSC Examination (Std. X) Mark-sheet.
 - 17.1.2. HSC Examination (Std. XII) Mark-sheet.
 - 17.1.3. Mark-sheets of last three years or last six semesters of Graduation Examination.
 - 17.1.4. School Leaving Certificate
 - 17.1.5. Provisional Eligibility Certificate (PEC) to be issued by the Gujarat University for the candidates who have passed Qualifying Examination from any University other than Gujarat University
 - 17.1.6. Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Socially and Educationally Backward Classes (SEBC), issued by the authority empowered by the Gujarat State Government in this behalf.
 - 17.1.7. Non Creamy Layer (NCL) certificate of the family, issued after 1st April of the current academic year, by the authority empowered by the State of Gujarat in this behalf.
 - 17.1.8. For Economically Backward Category the Income Certificate of the family issued by the Competent Government authority empowered by the State.
 - 17.1.9. Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/ competent Medical Authority, in case of a Physically Handicapped candidate.
 - 17.1.10. Such other certificates as the Admission Committee deems necessary.

Note : While submitting the copies of the documents, a candidate must have Original Documents with him/her for the purpose of verification.

- 17.2. After getting the information/allotment letter, the candidate shall have to produce for verification, all the original certificates and testimonials of the



documents attached with the registration form, at the Center of Legal Education (university school, department, college or institution) only, within time-limit as may be specified by the Admission Committee.

- 17.3. The candidate who is unable to produce original certificates and testimonials necessary for the purpose of registration/admission within the time-limit prescribed in 17.2, may be granted provisional admission on the condition that the such admission shall automatically be cancelled if the candidate fails to produce the required original documents within two days during working hours of the concerned Centre of Legal Education (College);
- 17.4. In the event of failure to submit original certificates and testimonials within the time limit as aforesaid, the provisional admission may be cancelled.

18. Ineligibility for admission on production of false documents :

During verification of documents or subsequently, if the Admission Committee, Help Center or allotted Center of Legal Education (university school, department, college or institution) finds any certificate or testimonial or information submitted by any candidate, incorrect, false, fabricated or concocted, the admission of such candidate shall be cancelled forthwith. In such cases, the Gujarat University and/or the Center of Legal Education shall have liberty to take appropriate legal actions against such candidates or other liable persons. The fees paid by such candidate (if any) shall be forfeited in such cases.

19. Cancellation of Admission and Refund of Fee :

- 19.1. In case of cancellation of admission by the Admission Committee, (except the cases falling under Rules 16(4) and 18 due to administrative reasons, the fee will be refunded to such candidate after completion of the entire Admission Process by the concerned authority.
- 19.2. In case of cancellation of admission due to failure of candidate to get himself reported at the allotted Center of Legal Education (university school, department, college or institution) within the specified time limit as prescribed in 15.6, fees paid by such candidate will be refunded by the concerned authority after completion of the entire admission process after deducting 10% of the fees paid.

20. Vacant Seats :

- 20.1. After offering admission to all the candidates whose name appear in the merit list or after completion of the admission process, if the seats remain vacant, such vacant seats may be filled by the Center of Legal Education



(university school, department, college or institution), in accordance with the directions of the Admission Committee taking into consideration the mandatory requirements of the Bar Council of India – Rules of Legal Education Rules, 2008, (amended in the year 2016) in the manner prescribed in 20.2.

- 20.2. Such Center of Legal Education (university school, department, college or institution) may invite application from the eligible candidates after completion of admission process and prepare an inter-se common merit-list of all candidates.
- 20.3. Admission on vacant seats mentioned in 20.2 shall be completed within stipulated time period prescribed by the Admission Committee taking into consideration the mandatory requirements of the Bar Council of India – Rules of Legal Education Rules, 2008 (amended in year 2016). No admission shall be granted thereafter. It shall not be permissible for any Center of Legal Education to grant any admission, once the admission Process is completed even against the cancellation of admission/vacant seats.

21. Penalty :

Any breach of any of the provisions of the Rule or any directions issued, by the Admission Committee time to time, by any person shall be liable to penalty which shall be decided by the Admission Committee.

22. Interpretation :

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Admission Committee shall be final. However, while interpreting any such provisions of these rules, the Admission Committee shall take into consideration the mandatory provisions of the Bar Council of India – Rules of Legal Education -2008 (amended in year 2016) and other circulars, letters as well as the directions issued by the Bar Council of India from time to time. Any dispute arises will fall under Ahmedabad City Jurisdiction only.

(Dr. N. K. Jain)

I/c. Registrar



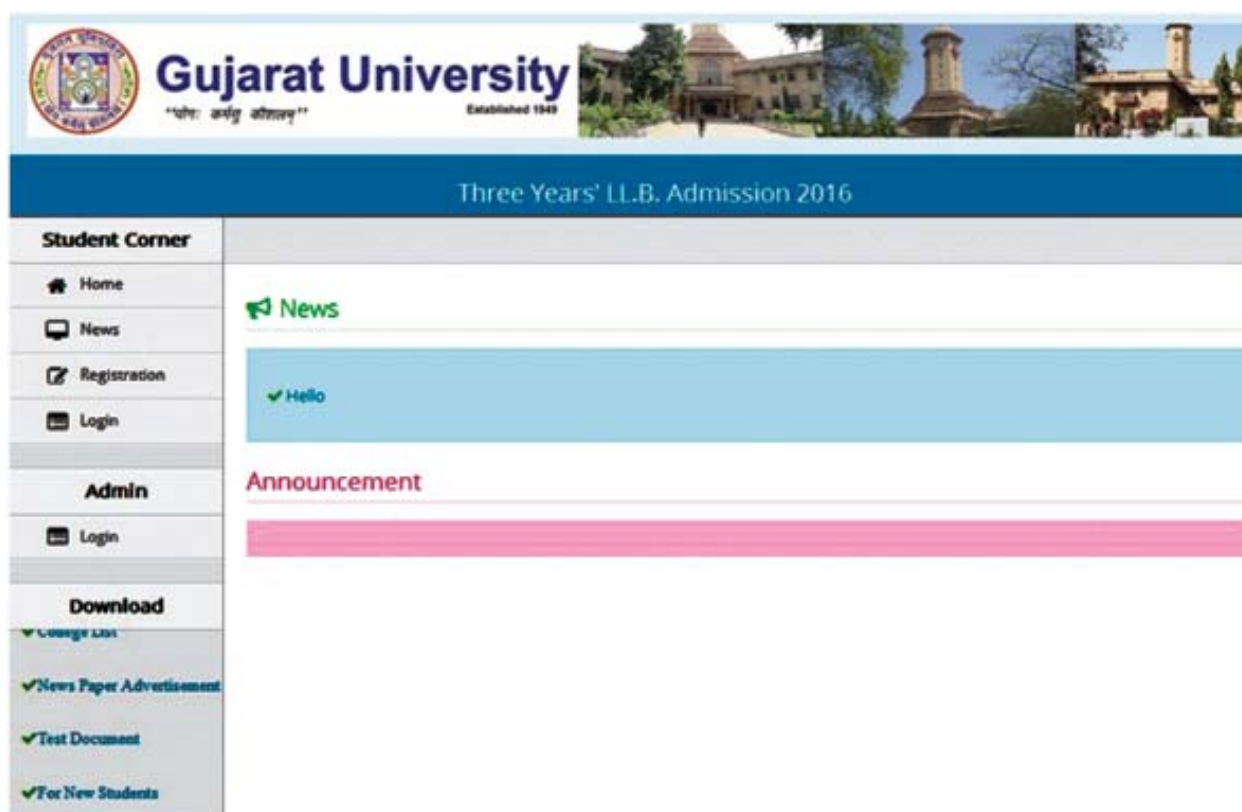
3. Instructions for Online Application at Three Years' LL.B. Programme

Candidate who has passed Qualifying examination i.e. Graduate examination or equivalent examination have to login to the system which can be accessed from link provided on Gujarat University Site (<http://www.gujaratuniversity.org.in/>). Go to Students Corner click on Admissions. **(Read Rule 6 from Three Years' LL.B. Programme Admission Rules, 2016)**

To Open Candidate Registration Screen, Click On The "Three Years' LL.B. Centralized Admission -2016" URL And Screen Displayed Below Will Be Appeared On Your Computer Screen.

Note : Before Filling Online Application Form Keep Your All Documents & Mobiles Phone With you. Scan Copy In Jpg Format Of Photo, Signature (As per Booklet Step), Graduation/Post Graduation Mark Sheet (As per Booklet Step) & Caste/PH Certificates (If Required) Ready With You.

Step 1 : Welcome Screen :



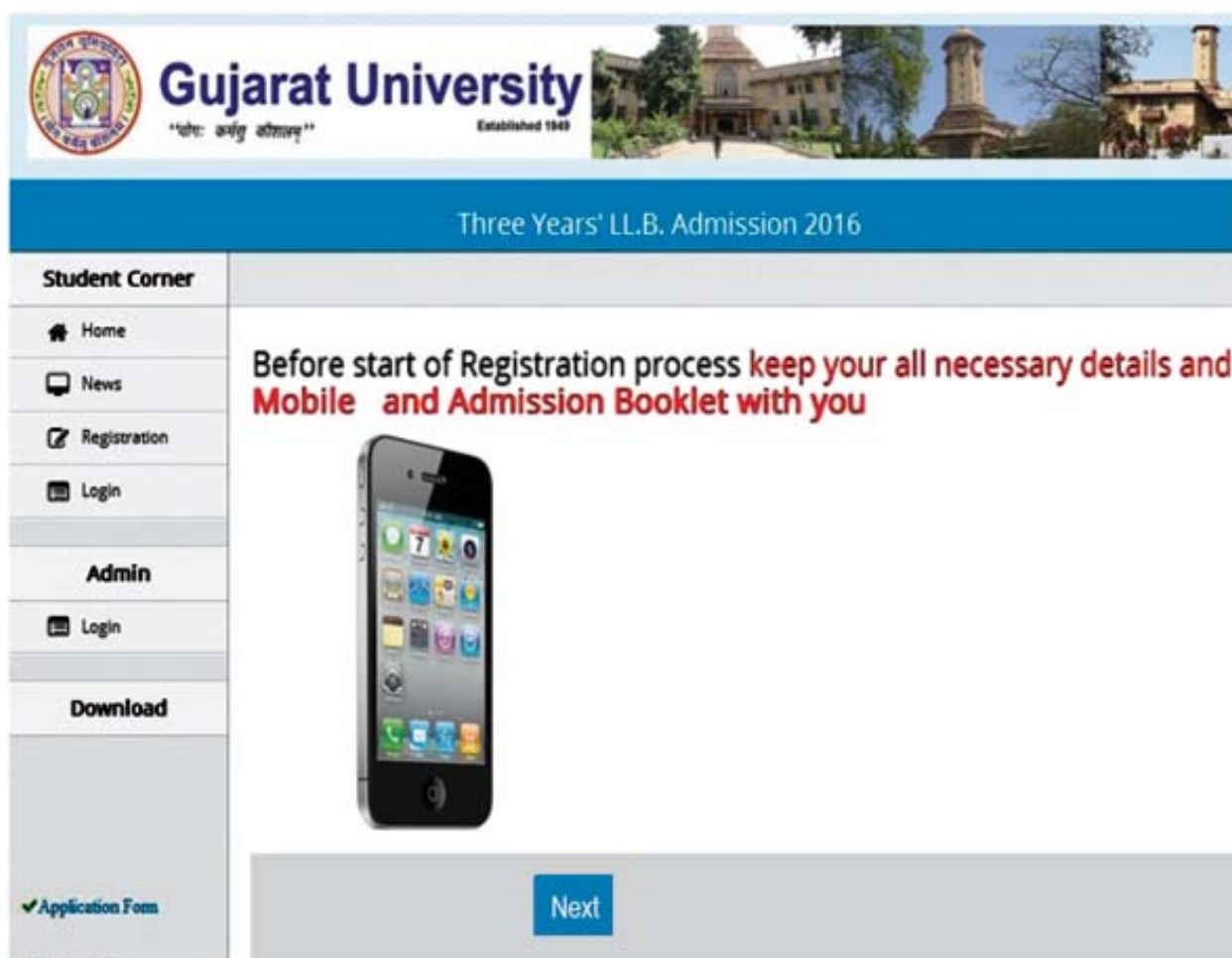
A Candidate who has passed the qualifying examination with minimum 45% of marks or equivalent grade conducted by the UGC Recognized University shall be

eligible for admission. The candidates belonging to Scheduled Caste (SC) & Scheduled Tribes (ST) will be given Relaxation of 5% and to SEBC 3% respectively from the above criteria. **(Minimum 40% for the candidates of SC and ST categories and 42% for the candidates of SEBC category)**

Age Criteria: Maximum 30 years for all the candidates as on 1/6/2016. (35 years for SC/ST Category). Candidates exceeding above age may apply and take admission by giving undertaking at the Center of Legal Education at the time of paying fees.

To register new candidate, click on 'Registration' link from top-left corner. This will redirect the candidate to User Information Page as displayed below:

Information Page :



The screenshot shows the Gujarat University website for the Three Years' LL.B. Admission 2016. The header includes the university logo, name, and establishment year (1949). A blue banner reads "Three Years' LL.B. Admission 2016". On the left, a sidebar menu lists "Student Corner" (Home, News, Registration, Login) and "Admin" (Login). Below the menu is a "Download" section with a link for "Application Form". The main content area features a message: "Before start of Registration process keep your all necessary details and Mobile and Admission Booklet with you", accompanied by an image of a smartphone. At the bottom right, there is a blue "Next" button.







After Submitting registration form Candidate has got SMS with Registration No. which will require throughout Admission Process.

To register new candidate, click on 'Next' Button. This will redirect the candidate to User registration screen as displayed below:



Step 2 : Student Registration :

Registration for Student

PIN No*	<input type="text" value="6anbFK3PrPv2PQ"/>	
Full Name as per Marksheet*	<input type="text" value="Revar Vinay Kantibhai"/>	
Gender*	<input type="text" value="Male"/>	
Correspondence Address*	<input type="text" value="A-40, Navyug Society"/>	
	<input type="text" value="Opp- Classical Primary School"/>	
	<input type="text" value="Bhulabhai Cross Road"/>	
City*	<input type="text" value="Ahmedabad"/>	
Pincode *	<input type="text" value="380007"/>	
State	<input type="text" value="Gujarat"/>	
Phone No (STD)	<input type="text"/>	- <input type="text"/>
Mobile No*	<input type="text" value="(+91) 8460894081"/>	
Confirm Mobile No*	<input type="text" value="(+91) 8460894081"/>	
Email	<input type="text" value="coolvinay52@gmail.com"/>	
Stream	<input type="text" value="Commerce"/>	
Enter Image Text*	<input type="text" value="4360"/>	

4360

Submit & Next

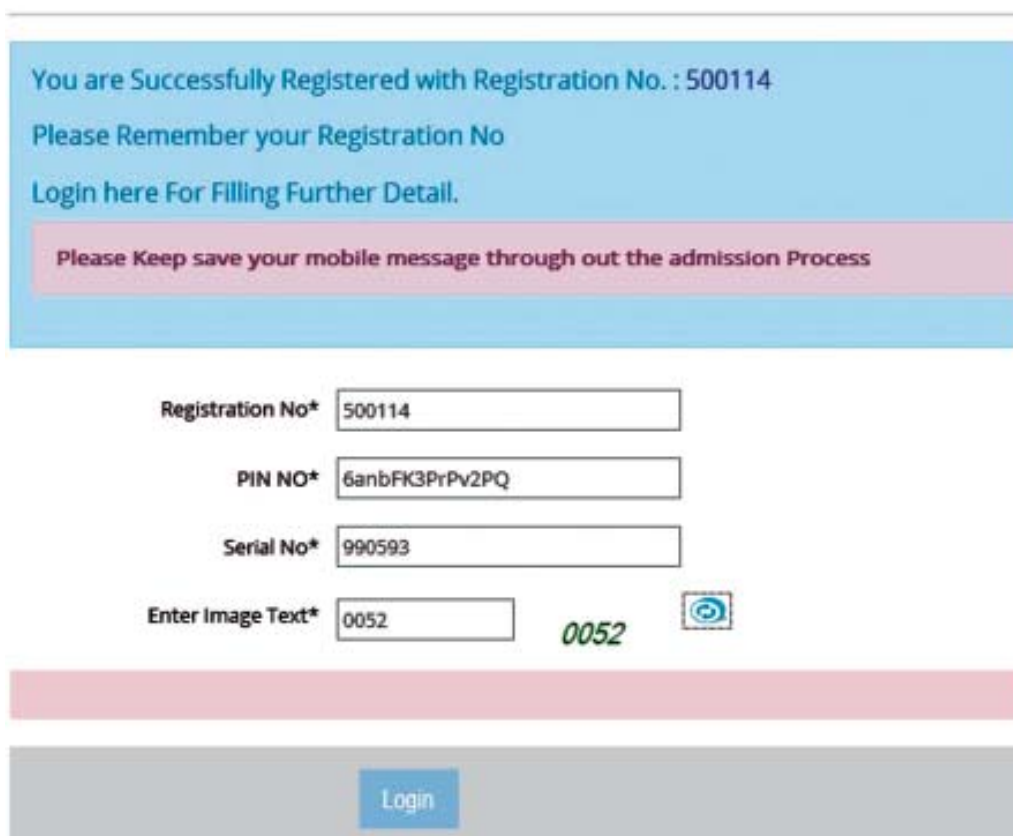
1. Enter the unique 14 character **PIN Number** (provided by the university with Booklet) in to the textbox.

Note: The candidate has to collect the PIN number from the Selected Branches of HDFC Bank along with information booklet.

2. After entering the PIN, Candidate has to fill up Personal details as displayed in above screen.
3. Registration form once confirmed, information cannot be changed later. Candidate needs to ensure correctness of data before confirming submission. Also, keep all registration details handy for future login into the system. Click '**Submit**' button for completing registration process.
4. For all registered candidates, unique registration number will be generated and will be displayed on top of the Login form. **The candidate will use this Registration number for all future communications and online admission process.**

Step 3 : User Login :

 Student Login



Once candidate is registered, He/She will be allowed to access the application using Registration No, PIN No, PIN Serial No. and captcha codes displayed in above screen.

On Successful login, Admission form will be displayed on the screen as in step 4.



Step 4 : Admission Form :

A. Graduation/Qualifying Examination & if necessary, Post Graduation Details.

On Successful login, Admission form will be displayed to the screen

Three Years' LL.B. Admission 2016

Welcome, REVAR VINAY K

Personal Information

Registration No: 500135 Gender: Male
Address: A78E86H9AAJ KUNJIE NEAR ANGAD CIRCLE GITAMANDIR - Ahmedabad - 380007
Mobile: +91 7420156483 Phone No: +91 7420156483
Email: talpachumahar@gmail.com

Category Information

Category: OPEN Date of Birth: 12/02/2007 mm/dd/yyyy
Religion: HINDUISM Specific Category: None

With Steps

Marks Obtained 784 Total 900

Note : Please mention details of Post Graduation Exam marks only if candidate is having less than 45% of marks at the graduation examination.

Mention the marks and percentages of qualifying examination accurately. If the same are found to be incorrect/false/misleading, the candidate will not be admitted by the concerned college in which his/her name appears.

Graduation Details

University name: GUJARAT UNIVERSITY
Degree: B.Com
Seat No: 78000 (Ex: 78000)
Passing Month: January
Passing Year: 2016
No of Attempts: 1
Semester: GUJARAT
College Name: Gujarat
College Address: Gujarat
Medium: English

Graduation Details

Semester / Year	Obtained Marks	Total Marks
(Including Foundation & Skill Skill)		
Sem III + Sem IV / 2nd Year Aggregate marks	870	900
Sem V + Sem VI / 3rd Year Aggregate marks	910	940
Sem III & Sem VI Percentage		%

Details of Post Graduation

Name of Programme: (B.A./B.Com/B.Sc/Other(Specify))
PG Percentage: %

B. All candidates have to provide their **Graduation/Qualifying Examination & Post Graduation (if necessary)**.

C. Details as shown above.

Candidates who select category as **SEBC/Open(EBC)** shall have to provide the number and date of Issuance of 'Non-Creamy Layer Certificate/EBC Certificate'.

Note : Issue Date of certificate must be on or after **1-Apr-16**. For a **SEBC/Open(EBC)** category applicant. If valid dated Non-Creamy layer certificate is not provided, then registration shall be considered under **"General"** category.

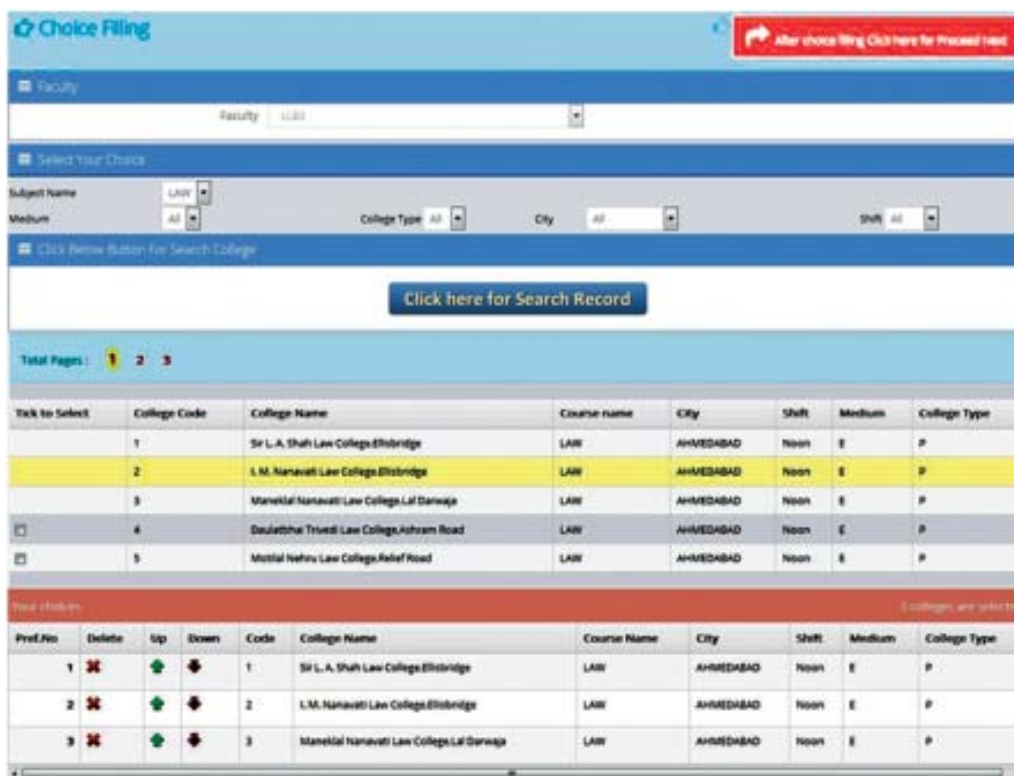
Candidates from any university other than Gujarat University have to obtain **'Provisional Eligibility Certificate'** issued by Gujarat University.

Candidates who are **physically handicapped** have to submit Percentage of disability in provided box.

All Candidates have to Enter Total marks of Semester V & VI(Or last two semesters marks) of qualifying examination.

Step 5 : Choice Filling :

List of applicable colleges for Three Years' LL.B. Admission will be displayed In the Choice Filling Page, select your colleges as per your preferences of interest and conveniences. filters are available to make advance search i.e college type,medium,city and shift wise.



The screenshot shows the 'Choice Filling' interface. At the top, there's a 'Faculty' dropdown set to 'LAW'. Below it, 'Select Your Choice' section includes filters for 'Subject Name' (LAW), 'Medium' (All), 'College Type' (All), 'City' (All), and 'Shift' (All). A 'Click here for Search Record' button is present. Below the filters, a table lists colleges with columns: 'Tick to Select', 'College Code', 'College Name', 'Course name', 'City', 'Shift', 'Medium', and 'College Type'. The table shows 5 colleges, with the first three selected. Below the table, a 'Total choices' section shows '3 colleges are selected'. At the bottom, a table shows the selected choices with columns: 'Pref.No', 'Delete', 'Up', 'Down', 'Code', 'College Name', 'Course Name', 'City', 'Shift', 'Medium', and 'College Type'. The selected choices are: 1. Sir L.A. Shah Law College, Ellorabridge; 2. S.M. Nanavati Law College, Ellorabridge; 3. Maneklal Nanavati Law College, Lal Darwaja.



Step 6 : Photo & Signature Upload :

Student Recent passport size photograph scanned copy in jpg format with image size 10kb to 50kb is required to upload on online application.



Student Signature scanned copy in jpg format with image size 5kb to 30kb is required

to upload on online application.


As shown below in screen :

Welcome , REVAR VINAY KANTIBHAI

- ✓ Please Upload recent passport size Photo only.
- ✓ Please Upload Photo and Signature only in .jpg/JPG format
- ✓ Photo size must be between 10kb and 50kb.
- ✓ Signature size must be between 5kb and 30kb.

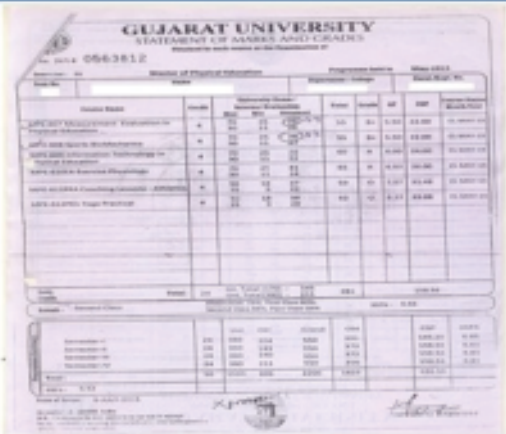
1	 <input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>
2	 <input type="button" value="Browse..."/> No file selected.	<input type="button" value="Upload"/>

Step 7 : Last Exam Mark-sheet Upload/ PG Mark-sheet Upload(if required - only for candidates below 45% marks at the qualifying Graduation Exam)

 **Welcome , REVAR VINAY KANTIBHAI**

- ✓ Please Upload Last Exam Marksheet
- ✓ Please Upload Document only in .jpg/JPG format
- ✓ Size must be between 100kb and 400kb.

Upload Last Exam Marksheet



1

No file selected.

Upload



Step 8 : Submit online admission form :

Click on '**Logout**' button in order to revisit the application form for any change/correction. **Doing this candidate should ensure that s/he submits the online application form before scheduled deadline.**

Click on '**Submit**' button, if application form is filled up completely. Once the form is submitted, the candidate cannot change any details.

On successful Submission of application form, candidate can print application form in A4 size page.

Candidate Must invariably go to concerned Help Centre if there is instruction to submit copies of Documents and verify with original documents listed in the Merit in the following manner. VERIFY AT CONCERNED HELP CENTRE WITH ORIGINAL DOCUMENTS.

Candidate need not have to go to Help Centre for verification if instruction is after uploading documents : NO NEED TO VERIFY AT HELP CENTRES.

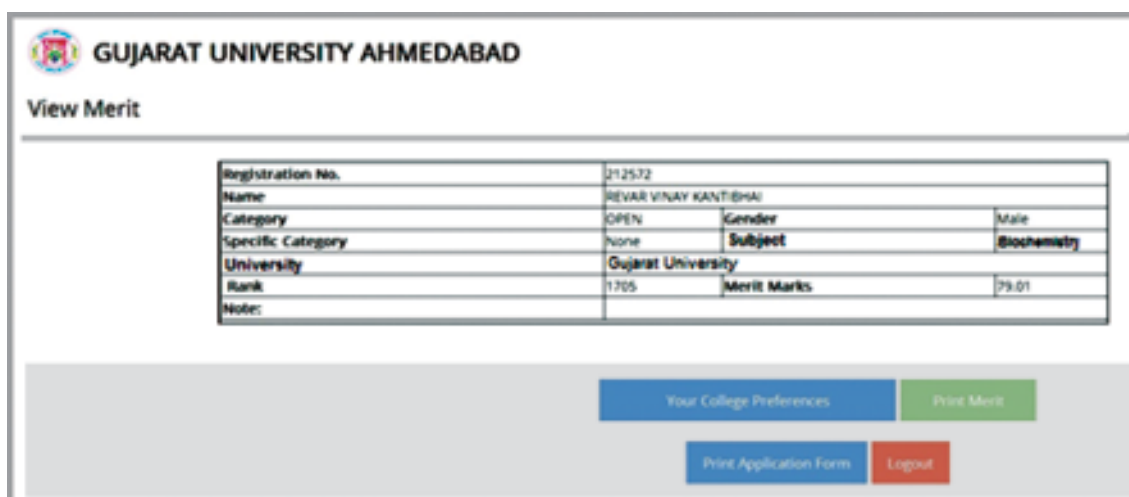
Step 9 : Verification of application and Documents :

Candidate who has completed Graduation/Post Graduation from Gujarat University in 2016 and belongs to GENERAL Category and are not Physically Handicapped and whose Marks fetched automatically by the system need not require to visit Help Centers for verification.

All other candidates need to visit the Help Center for verification and submission of Admission Form and documents. i.e. **Students who fill Graduation/Post Graduation Marks manually, Students who belongs to reserved category (SC,ST,SEBC,OPEN(EBC)), Physically Handicapped & any other student who have required correction in Application form have to visit Help center up to last date of form submission.**

View Merit & Rank :

After successful submission & verification of Applications, All candidate need to login and view their merit & Rank as per scheduled. Those cadidate whose Rank is blank can see Note below as show in the screen.



Registration No.	212572		
Name	REVAR VINAY KANTISHAI		
Category	OPEN	Gender	Male
Specific Category	None	Subject	Biochemistry
University	Gujarat University		
Rank	1705	Merit Marks	79.01
Note:			

[Your College Preferences](#) [Print Merit](#)

[Print Application Form](#) [Logout](#)

View Result :

As per college choices given by students, allotment will be done strictly on merit basis. Cadidates can see Result after login in the Admission site as per scheduled. Those Cadidates who get the admission can see “**Print Provisional Admission Letter and Fees Receipt**” button. The cadidate who does not get admission cannot see the same button & Alloted Institute name also will be blank.

All cadidates who get Admission have to pay prescribed installment of Fees in selected branches of HDFC Bank & Report in college within given time to confirm their seats. **Without reporting the allotted college and payment of remaining Fees at the college within prescribed time, the admission claim of candidate at the concerned college shall be cancelled automatically.**



Final College Allotement

[Logout](#) [Print Provisional Admission Letter and Fees Receipt](#)

Registration No.	212572	Gender	Male
Name	REVAR VINAY KANT(BM)		
Category	OPEN	Specific Category	None
Subject	Biochemistry	Combined Rank	1705
Allotted Institute Name	Shriyans Sheth R.A.College of Science		

Resuffling Round :

After first round if candidate does not get admission in their preferred college then he/she can participate in resuffling round by login and confirming as show in below screen:-

☐ I Want to appear in Reshuffling

[Submit](#) [Cancel](#)

Now, You will appear in Reshuffling Process and your admitted college may change depending upon remaining seats & your choices.

Are you Sure ?

[Yes](#) [No](#)

Click on check box and then press **submit** button. The message will be appeared as show above. Click on **“Yes” to confirm. Now you can change college choice if you need otherwise last choices will be again consider for the resuffling round. Before applying at the reshuffling, the candidate has to report to the allotted college and pay the remaining fees. If he is allotted other college, he has to secure admission at the other college and pay the fees. Thereafter he/she can claim refund of the fees paid at the first allotted college by showing his/her receipt of the last allotted college.**

Note :

Above mentioned screen shots are provided only for candidate reference purpose only. There is a possibility of modification. Hence Candidates are advised to follow admission website.

☆ ☆ ☆

4. List of the affiliated Law Colleges for Three Years' LL.B. Programme with Seat Matrix :

1. **Sir L. A. Shah Law College**, Opp. Law Garden, Ellisbridge, **Ahmedabad – 380 006**
Grant-in-aid Co-Education Intake capacity : 225 Seats
2. **I. M. Nanavati Law College**, Opp. Law Garden, Ellisbridge, **Ahmedabad – 380 006**
Grant-in-aid Co-Education Intake capacity : 225 Seats
3. **Maneklal Nanavati Law College**, Opp. Dinbai Tower, Lal Darwaja, **Ahmedabad – 380 001**
Grant-in-aid Co-Education Intake capacity : 225 Seats
4. **Daulatbhai Trivedi Law College**, Navgujarat Campus, Ashram Road, **Ahmedabad – 380 014** Grant-in-aid Co-Education Intake capacity : 225 Seats
5. **Motilal Nehru Law College**, S. V. College Campus, Relief Road, **Ahmedabad – 380 001**
Grant-in-aid Co-Education Intake capacity : 225 Seats
6. **Vivekanand College of Law**, Opp. Raipur Gate, **Ahmedabad – 380 022**
Grant-in-aid Co-Education Intake capacity : 135 Seats
7. **Government Law College**, K. K. Shashtri Education Campus, Bihari Mill Compound, Khokhra Road, Maninagar (East), **Ahmedabad – 380 008**
Government college Co-Education Intake capacity : 45 Seats
8. **Siddharth Law College**, Sector No.16, Opp. Govt. H. S. School, **Gandhinagar – 382 016**
Grant-in-aid Co-Education Intake capacity : 225 Seats
9. **Mansukhbhai J. Medani Law College**, Vakhariya Campus, Kalol (NG)-382721, **Dist: Gandhinagar**
Unaided-Private Co-Education 90
10. **Samarpan School of Law**, Near Kh-7 Circle, B/h. Govt. Engineering College, **Gandhinagar-382 028**
Unaided-Private Co-Education 90
11. **Sankar Singh Vaghela Bapu Institute of Law**, Bapu Gujarat Knowledge Village, Gandhinagar-Mansa Highway, at Vasan, **Gandhinagar**.
Unaided-Private Co-Education 90



5. LIST OF HDFC BANK BRANCHES

Sr.No.	District	Branch Name	Address
1	Ahmedabad	Ambawadi	Ground Floor, The Grand Mall, Opp SBI Zonal Office, S M Road, Ambawadi, Ahmedabad 380015
2	Ahmedabad	Ashram Road	Shilp II, Ground Floor, Near Vikram Chambers, Ashram Road, Ahmedabad 380009
3	Ahmedabad	Bapunagar	FP153/B5, Arvind Industrial Estate, Memco Road, Bapunagar, Ahmedabad 380025
4	Ahmedabad	Bodakdev	BPL House, Sumangalam Co-Op Hsg Soc, Opp Drive-In Cinema, Bodakdev, Ahmedabad 380054
5	Ahmedabad	Darpan Six Road	Ground Floor, Sharanya Avenue, Darpan Six Roads, Near Darpan Circle, Navrangpura, Ahmedabad 380009
6	Ahmedabad	Ghatlodiya	Shubham Complex, K K Nagar Road, Ghatlodiya, Ahmedabad 380061
7	Ahmedabad	Jilla Seva Sadan	HDFC Bank Ltd, Ground Floor, Jilla Seva Sadan Branch, Collector Office, Subhashbridge Circle, Ahmedabad 380027
8	Ahmedabad	Maninagar	GF, No. 1, Nikunj Chhaya Complex, Krishnabaug, Maninagar, Ahmedabad 380008
9	Ahmedabad	Memnagar	Shilp Corner, Subash Chowk, Memnagar, Ahmedabad 380052
10	Ahmedabad	Naroda	Shop No. 9 A/14-A/15-B/14-B/17, Galaxy Avenue, Nr Galaxy Cinema, Naroda, Ahmedabad 382330
11	Ahmedabad	Navrangpura	Astral Tower, Near Mithakali Six Roads, Navrangpura, Ahmedabad 380009
12	Ahmedabad	Odhav	Shop No. 4 to 7, Ground Floor, Jairaj Complex, Odhav, Ahmedabad 382415
13	Ahmedabad	Paldi	Shop No. 4-5, Ground floor, ONYX-2, Nr. Paldi Cross Road, Paldi, Ahmedabad.
14	Ahmedabad	Ranip	A1-3, Ground Floor, Dev Homes III, Nr Balolnagar Char Rasta, Ranip, Ahmedabad 382480



Sr.No.	District	Branch Name	Address
15	Ahmedabad	Relief Road	Ground Floor, Anmol Complex, Nr Electricity House, Relief Road, Ahmedabad 380001
16	Ahmedabad	Sabarmati	Ground Floor, Shree Balaji Complex, Ramnagar, Sabarmati, Ahmedabad 380005
17	Ahmedabad	Sarangpur	First Floor, Block D, Shri Ghantakaran Mahavir Cloth Market, Opp Sarangpur Gate, Sarangpur, Ahmedabad 380002
18	Ahmedabad	Shahibaug	Shop No. 45-46, Ground Floor & 104 1st Floor, New Aman Owners Association, Aust Mangal complex, Nr Rajsthan Hospital, Shahibaug, Ahmedabad 380004
19	Ahmedabad	Usmanpura	Shop No.5 to 9, Shukhsagar Complex, Nr Fortune Landmark Hotel, Usmanpura, Ahmedabad 380013
20	Ahmedabad	Vasna	Shop No 3 & 4, Haash Business Centre, Near Ankur School, Paldi-Vasna Road, Vasna, Ahmedabad 380007
21	Ahmedabad	Vatva	1st Floor, Karnavati Industrial Estate, Opp Ramol Police Chowky, GIDC, Phase – 4, Vatva, Ahmedabad 382445
22	Gandhinagar	Sector-16	Plot No. 448, Sector 16, Next To Pragna Petrol, Pump, Gandhinagar 382016
23	Gandhinagar	Infocity	Infocity Complex, Super Mall-II, Nr Indroda Circle, Gandhinagar 382009
24	Gandhinagar	Kalol	Ground Floor, Navjivan Bazar, Navjivan Mill Compound, Kalol (NG) 382721



6. List of Help Centers

FOR AHMEDABAD CITY :

For General Category Candidates who have passed Graduation Exam prior to April/ May 2016 from Gujarat University and all other students who are instructed to get their documents verified in Computer Generated Receipts :

- ★ Maneklal Nanavati Law College, Lal Darwaja, Ahmedabad-380 001 Tele. : (079) 25504755
- ★ Motilal Nehru Law College, S. V. College Campus, Relief Road, Ahmedabad-380 001 Tele. : (079) 25502375
- ★ Daulatbhai Trivedi Law College, Ashram Road, Ahmedabad-380 014 Tele. : (079) 27541593
- ★ Government Law College, K. K. Shashtri Education Campus, Bihari Mill Compound, Khokhra Road, Maninagar (East), Ahmedabad - 380 008 Tele. : (079) 22932525
- ★ Vivekanand Law College, Opp. Raipur Gate, Ahmedabad-380 022 Tele. : (079) 25453220

For SC, ST and Physically Handicapped Category Students :

- ★ Maneklal Nanavati Law College, Lal Darwaja, Ahmedabad-380 001 Tele. : (079) 25504755
- ★ Vivekanand Law College, Opp. Raipur Gate, Ahmedabad-380 022 Tele. : (079) 25453220

For SEBC and Economically Backward Class (EBC) Category Students and Multiple trials at the Graduation :

- ★ Motilal Nehru Law College, S. V. College Campus, Relief Road, Ahmedabad-380 001 Tele. : (079) 25502375
- ★ Daulatbhai Trivedi Law College, Ashram Road, Ahmedabad-380 014 Tele. : (079) 27541593

For Other University Category Students : (Candidates who have passed Graduation from any University Other than Gujarat University)

- ★ Government Law College, K. K. Shashtri Education Campus, Bihari Mill Compound, Khokhra Road, Maninagar (East), Ahmedabad - 380 008 Tele. : (079) 22932525

FOR GANDHINAGAR CITY : (for all categories)

- ★ Sidhdharth Law College, Sector No.16, Opp. Govt. H. S. School, Gandhinagar 382 016 Tele. : (079) 2326135
- ★ Mansukhbhai J. Medani Law College, Vakharia Campus, Kalol (NG) -382 721 District : Gandhinagar Tele. : 9904527305
- ★ Samarpan School of Law, Near Kh-7 Circle, B/h. Govt. Engineering College, Gandhinagar-382 028 Tele. : 9228000033
- ★ Shankarsinh Vaghela Babu Institute of Law, Babu Gujarat Knowledge Village, Gandhinagar-Mansa Highway, at Vasan, District Gandhinagar Tele. : (079) 23976170

7. PROPOSED KEY DATES (Schedule)

FOR LATEST UPDATES SEE WEBSITE www.gujarartuniversity.org.in

Sr	Activities	Dates
1	Distribution of PIN from designated branches of HDFC Bank	17-06-2016 to 24-06-2016
2	Online Registration & submission of filled Registration form with necessary documents at Help Centers	18-06-2016 to 24-06-2016
3	Declaration of Provisional Merit List	29-06-2016
4	Declaration of Final Merit List (First)	01-07-2016
5	Deposition of Tuition Fees (Part as prescribed) in the HDFC Bank Counters and Reporting with original documents/ certificates/testimonials and payment of remaining part of fees in allotted College/Institute (Whose Name appears in the First Merit List)	02-07-2016 to 04-07-2016
6	Reporting at GUAC for not reported students	05-07-2016
7	Display of Second Merit List	08-07-2016
8	Deposition of Tuition Fees (Part as prescribed) in the HDFC Bank Counters and Reporting with original documents/ certificates/testimonials and payment of remaining part of fees in allotted College/Institute (Whose Name appears in the Second Merit List)	10-07-2016