

# GUJARAT UNIVERSITY

## LL.M. SEM. –I ON LINE ADMISSION NOTICE YEAR –2021-22

1. On Line Applications are invited for Centralized Admission Process of LL.M. Semester I for all PG Centers of Law and PG Departments of Law affiliated with the Gujarat University offering LL.M. programme by the Gujarat University through its website <https://oas2021gujaratuniversity.ac.in/> from **25-09-2021**. **The students seeking admission at above programme have to make on line registration. The detailed flow chart showing process to make on line application is uploaded on the above link.** The schedule and tentative dates for on line admission process of Three Years' LL.M. Programme will be placed by notice on the above mentioned website from time to time.
2. A candidate who has passed the qualifying examination at the first attempt with minimum 50 % of marks or equivalent grade (Last year or last two semesters of the qualifying examination) shall be eligible for admission.
3. Students have to apply for quick registration by logging on to the website of the Gujarat University <https://oas2021gujaratuniversity.ac.in/> of LL.M. programme by giving their mobile number and e mail id from **25-09-2021**. **After process of quick registration the student will be given User Name and Password on given Mobile by SMS and also on given e mail id. Students are instructed to preserve the above User Name and password for making inquiry about Admission related information and merit.**
4. After Quick Registration students have to undergo the process of filling particulars, academic details and to upload their Passport size photograph, signature, marksheets, School Leaving Certificate and other documents like caste certificate, Non Creamy layer Certi, EWS Certi, Phy. Hand Certificate (whichever is applicable). **The students who have passed their qualifying Examination (3 Years' LL.B. or Integrated Law Examination) from the Gujarat University in 2021 at the first trial have to merely enter their University Seat Number and name of Examination. The software will automatically display the name and marks of the students. If the software does not display the marks, then only the student has to enter marks manually.** The student has to then press button of LOCK after verification of his/her particulars. Thereafter, the student has to make on line payment of Rs. 175/- being registration charges for on line admission process. After successful payment the student will be able to download the application form. In case of some deficit in filling up on line form, the student will be informed by SMS and e mail to rectify the error/defect within 24 hours by logging on his/her user ID and password.
5. The students have to read carefully the instructions from the LL.M. Admission Information Booklet Part A (soft copy is uploaded on the website of the Gujarat University) and accordingly apply on line by logging on the website of the University <https://oas2021gujaratuniversity.ac.in/>

6. Before initiating On-line Application Process, student must have legible and clear soft copy (in jpeg format not exceeding 300 kb size) of :

- Passport Size Photograph
- soft copy of student's signature
- Soft copy of Mark-sheets of last 4 semesters (or last two years as the case may be) of Qualifying Examination (**3 Years' LL.B. or Integrated Law Examination**) are to be uploaded
- Soft copy of Category Certificate, issued by the Competent authority of the Government of Gujarat if applicable (SC/ST/EWS/SEBC/Phy. Handi.)
- Soft copy of Non-Creamy Layer Certificate issued by the Competent Authority of State of Gujarat for SEBC Category candidate
- Soft Copy of School Leaving Certificate or any other proof of Date of Birth
- **Equivalence Percentage Certificate** issued by the Competent Authority of respective University, if the mark-sheet of last two semesters reflects grades only and does not show percentage or total marks. PLEASE ATTACH EQUIVALENT PERCENTAGE CERTIFICATE ONLY OF THE MARKS OBTAINED IN LAST TWO SEMESTERS OF QUALIFYING EXAMINATION IF STUDENT HAS ONLY GRADE MARKSHEETS AND MARKS/PERCENTAGES OF THAT SEMESTER IS NOT WRITTEN.  
**Please attach equivalent percentage certificates showing separately the percentages of marks of last year and second last year of qualifying examinations obtained by the students**  
(In order to prepare Merit List it is mandatory to upload Equivalence Percentage Certificate, if no marks or percentages are mentioned in the mark-sheets of the candidate. **If mark-sheet shows only grade or CGPA of the candidate and candidate has not uploaded Equivalence Percentage Certificate of Qualifying Examination issued by the competent authority of the concerned University, the candidate shall not be included in the merit list.**)
- Soft copy of **Provisional Eligible Certificate (PEC)**, [to be obtained from the Gujarat University by making on line application] only for candidates who have passed their last exam from **any University outside Gujarat State**.

7. **Students who have passed 3 Years' LL.B. or Integrated Law Examination from other University situated outside the State of Gujarat are required to obtain on line Provisional Eligibility Certificate from the Gujarat University website before making on-line application for LL.M. Semester – I Admission.**

On line PEC application can be made from the Gujarat University website – <https://fees.gujaratuniversity.ac.in/>

**However, the students who have passed 3 Years' LL.B. or Integrated Law Examination from University other than Gujarat University, situated within the State of Gujarat are required to obtain the On Line Provisional Eligibility Certificate (PEC) only after they are offered and allotted admission in any of the Law Colleges.**

The students who have passed Qualifying Examination i.e. **3 Years' LL.B. or Integrated Law Examination** from the Gujarat University and completed other programme from other University are considered within the category of the students of the Gujarat University, but are required to obtain Provisional Eligibility Certificate (PEC) as above mentioned process. The Students who have passed **3 Years' LL.B. or Integrated Law Examination** from other University and thereafter taken admission at any course/programme of the Gujarat University will be considered within the category of "Other University". However, such candidates need not have to apply for the Provisional Eligibility Certificate.

8. While applying for on-line registration, the students have to fill the particulars of their **3 Years' LL.B. or Integrated Law Examination** (Last four semesters' Marks or last two years' Marks), HSC Exam Marks, Date of Birth as well as other particulars in prescribed column. Student has to upload his/her passport size photograph and his/her signature. Students whose mark-sheet contains grade have to calculate equivalent percentages of last two semesters and get the same verified at specified Help Centre.

Marks obtained at Semester V or IX /Second Last Semester	Total Marks of Sem Vor IX / Second Last Semester	Marks obtained at Sem. VI or X / Last Semester	Total Marks of Sem VI or X / Last Semester	Percentages of Last two semesters of Qualifying Exam.
300	500	320	500	62.00 % **

\*\* = for preparing merit

Marks obtained at Semesters 4 & 5 (or Sem 7 & 8) or Second Last Year of Qualifying Exam (eg. SY B.Com)	Total Marks of Sem 4 & 5(or Sem 7 & 8) / Second Last year of Qualifying Exam (eg. SY B.Com)	Percentages of Sem 4 & 5 (or 7 & 8) / second last year of of Qualifying Exam. ***
564	1000	56.4 % ***

\*\*\* = needed in case where more than one student obtains same Percentages at last year/last two semesters of Qualifying exam.

9. **If the students have not uploaded soft copies of Category Certificates (SC/ST/SEBC) or Non-Creamy Layer Certificates or EWS Category or Physically Handicapped Category Certificates (as the case may be) issued by the Competent Authority of the State of Gujarat showing 40% or more disability even after intimation through message within 24 hours after message, then their registration shall be considered in General Category.**
10. Students pursuing CA, CS or any other full time professional or other course are not permitted to simultaneously pursue LL.M. Programme as per the Bar Council of India Rules, UGC Regulations and Gujarat University LL.M. Ordinances. LL.M. Programme is a Full time Programme wherein 70% attendance in each semester is compulsory as per BCI Rules, UGC Regulations and Gujarat University Ordinances.

11. Provisional Merit List will be prepared from all eligible candidates who have on line applied for LL.M. Programme by the Admission Committee. The students have to confirm their name and merit number by entering their User Id, Password and Captcha Code by logging on to Gujarat University Website on the date of publication of Provisional Merit List. **No admission can be offered from the Provisional Merit List.** In case of any discrepancy/error in the merit, category etc. the candidate has to make on line application having his/her user Id for the correction alongwith soft copy of necessary Supportive Documents, Mobile Number of candidate and their User Id on following e mail Id within the period specified in the notice of Provisional Merit List : [llmquerymerit@gmail.com](mailto:llmquerymerit@gmail.com)  
No correction shall be entertained after the specified period.
12. There will be on-line publication of Final Merit List at the website of the Gujarat University on the listed date or thereafter. The students can view their position and offered college by entering their User Id and Password.
13. The students will be offered admission at PG Center of Law and PG Department of Law depending upon their merit, category and availability of seats.
14. The students who are offered admission can only take out print of Admission Offer Letter. The students whose name is listed in Final Merit List have to take out print of the admission offer letter and also make **on line payment** of such amount as prescribed towards the part payment of fees (**Rs. 1000/- for male and Rs. 500/- for female – Part Payment of fees**) and report himself/herself at the college where admission is offered and pay the remaining fees as well as present all relevant original documents for verification of the college within the prescribed days failing which he/she shall not claim admission at the offered college.
15. Candidates whose names are not found in the First Merit List may wait for the second Merit List.

▪ **Important Instructions :**

**During the entire Centralized Admission Process, when the student is required to visit the PG Centre of Law or Department of Law for admission, he/she has to strictly follow the mandatory guidelines of COVID 19 as declared by the College, Gujarat University and Central as well as State Government. The students have to maintain required physical distance from one another during their visit. No entry shall be given to students coming without masks or non-compliance of the mandatory guidelines of COVID – 19.**

16. If a candidate wants to wait for the reshuffling round and does not want to secure admission at the first allotted PG Centre of Law or Departments of Law, then he/she must make on line payment of only ad hoc fees of (Rs. 1000/- for male and Rs. 500 for female candidate) and opt for reshuffling. **(Here candidate need not have to pay any fees at that college offered to him/her at the first round, if he/she doesn't want to take admission in the said institution and wait for reshuffling round).**
17. If any candidate is not offered any PG Centre of Law or Department of Law at the First Round, may wait till the declaration of the reshuffling- second round.

18. At the reshuffling option, it shall be permissible for the candidate to change his/her preferences of PG Centre of Law or Department of Law given earlier. Based upon the Candidate's merit, caste, choice, and availability of seats he/she may be offered another PG Centre of Law or Department of Law wherein he/she has to secure admission within the stipulated time with all necessary original documents and by paying the entire remaining amount of fees, failing which his/her offered admission at the reshuffling round shall automatically stand cancelled.
19. On publication of the Second Merit, the candidates who are offered seats have to undergo the same process of admission as described hereinabove for Round 1.
20. Candidates whose names are not listed in the first two rounds may wait for subsequent on line or off line round in the event of vacant seats at concerned PG Centre of Law or Department of Law
21. For any additional inquiry student may contact nearest PG Centre of Law or Departments of Law - Help Centres or get telephonic information during working hours of the PG Centre of Law or Department of Law.

**Note : This information is only for the convenience of the students applying for LL.M. Semester – I admission. For detailed and accurate information students are requested to keep on watching notices/instructions which may be uploaded on the website of the Gujarat University - <https://oas2021gujaratuniversity.ac.in/> time to time.**