

GUJARAT UNIVERSITY

LL.M. SEM. –I : ON LINE ADMISSION NOTICE YEAR –2020-21

- On Line Applications are invited for Centralized Admission Process of LL.M. Semester I for all PG Centers of Law and PG Department of Law affiliated with the Gujarat University offering LL.M. Programme by the Gujarat University through its website <https://eform.gujaratuniversity.ac.in/> from **26-10-2020.. The detailed schedule and tentative dates for on line admission process of LL.M. Programme will be uploaded on the aforesaid website by notice from time to time.**
- A candidate who has passed the qualifying examination at the first attempt with minimum 50 % of marks or equivalent grade (Last year or last two semesters of the qualifying examination) shall be eligible for admission.
- Students have to obtain on-line pins by logging on to the website of the Gujarat University <https://eform.gujaratuniversity.ac.in/> of Three Years' LL.B. programme **from 26-10-2020. Students have to register their Mobile Number and E mail Id (Optional) and make on line payment of Rs.175/- to purchase pin. The pin number and serial number will be sent to the registered Mobile and E mail Id of the student.**
- The students have to read carefully the instructions from the Booklet (soft copy is uploaded on the website of the Gujarat University) and accordingly apply on line by logging on the website of the University <https://eform.gujaratuniversity.ac.in/>
- Before initiating On-line Application Process, student must have soft copy of
 - Passport Size Photograph (10 kb to 50 kb jpg file)
 - Soft copy of student's signature (5 kb to 30 kb jpg).
 - Soft copy of Mark-sheets of last 4 semesters (or last two years as the case may be) of Qualifying Examination – (3 Years' LL.B. or Integrated Law) are to be uploaded.
 - Soft copy of HSC Examination Mark-sheet.
 - Soft copy of Category Certificate, issued by the Competent authority of the Government of Gujarat if applicable (SC/ST/EWS/SEBC/Phy. Handi.)
 - Soft copy of Non-Creamy Layer Certificate issued by the Competent Authority of State of Gujarat for SEBC Category candidate
 - Soft Copy of School Leaving Certificate or any other proof of Date of Birth
 - **Equivalence Percentage Certificate** issued by the Competent Authority of respective University, if the mark-sheet of last two semesters reflects grades only and does not show percentage or total marks.
(In order to prepare Merit List it is mandatory to upload Equivalence Percentage Certificate, if no marks or percentages are mentioned in the mark-sheets of the candidate. If mark-sheet shows only grade or CGPA of the candidate and candidate has not uploaded Equivalence Percentage Certificate

of Qualifying Examination issued by the competent authority of the concerned University, the candidate shall not be included in the merit list.)

- Soft copy of **Provisional Eligible Certificate (PEC)**, [to be obtained from the Gujarat University by making on line application] only for candidates who have completed their last exam from **any University outside Gujarat State**.
- After having successfully done on-line registration, the students have to fill the particulars of their Law Graduation (Last four semesters' Marks or last two years' Marks of LL.B.-3 or Integrated Law Programme as the case may be), HSC Exam Marks, Date of Birth as well as other particulars in prescribed column. Student has to upload his/her fresh passport size photograph and his/her signature. Students whose mark-sheet contains grade have to calculate equivalent percentages of last two semesters of qualifying examination and get the same verified at specified Help Centre.
- **If the students have not uploaded soft copies of Category Certificates (SC/ST/SEBC) or Non-Creamy Layer Certificates or EWS Category or Physically Handicapped Category Certificates (as the case may be) issued by the Competent Authority of the State of Gujarat, then their registration shall be considered in General Category.**
- **The candidates who have passed qualifying examination from any University other than the Gujarat University and have obtained Grade/CGPA/Credits in their mark-sheets and such mark-sheet does not contain obtained marks or percentages, then such candidates shall have to obtain Equivalent Percentage Certificate of the qualifying examination issued from the competent authority of the concerned University and while making on line application candidate has to give the percentages given in such Equivalent percentage Certificate and also upload soft copy of the same, otherwise such candidate shall not be included in the merit list.**
- **Students from other University situated outside the State of Gujarat are required to obtain on line Provisional Eligibility Certificate from the Gujarat University website before making on-line application for LL.M. Semester – I Admission.**

On line PEC application can be made from the Gujarat University website – <https://eform.gujaratuniversity.ac.in/>

However, the students of other university, situated within the State of Gujarat are required to obtain the On Line Provisional Eligibility Certificate (PEC) only after they are offered and allotted admission in any of the PG Centres/Department of Law.

The students who have passed Qualifying Examination i.e. Law Graduation Examination from the Gujarat University and completed other programme from other University are considered as the students of the Gujarat University, but are required to obtain Provisional Eligibility Certificate (PEC) as above mentioned process. The Students who have passed Law Graduation Examination from other University and

thereafter taken admission at any course/programme of the Gujarat University will be considered within the category of “Other University”. However, such candidates need not have to apply for the Provisional Eligibility Certificate.

- Students pursuing CA, CS or any other full time professional or other course are not permitted to simultaneously pursue LL.M. Programme as per the Gujarat University LL.M. Ordinances. LL.M. is a Full time Programme wherein 70% attendance in each semester is compulsory as per UGC Regulations and Gujarat University Ordinances.
- Provisional Merit List will be prepared from all eligible candidates who have on line applied for LL.M. Programme by the Admission Committee. The students have to confirm their name and merit number by entering their Registration No., Pin No., Serial No and Captcha Code by logging on to Gujarat University Website on the date of publication of Provisional Merit List. No admission can be offered from the Provisional Merit List. In case of any discrepancy/error in the merit, category etc. the candidate has to make on line application for the correction alongwith soft copy of necessary Supportive Documents, Mobile Number of candidate and their Registration Number on following e mail Id within the period specified in the notice of Provisional Merit List :

llmquerymerit@gmail.com

No correction shall be entertained after the specified period.

- There will be on-line publication of Final Merit List at the website of the Gujarat University on the listed date or thereafter. The students can view their position and offered college by entering their Registration Number, Pin Number and serial number.
- The students will be offered admission depending upon their merit, category and availability of seats.
- The students who are offered admission can only take out print of Admission Offer Letter. The students whose name is listed in Final Merit List have to take out print of the admission offer letter and also pay such amount as prescribed towards the part payment of fees (**Rs. 1000/- for male and Rs. 500/- for female – Part Payment of fees**) **either on line or at any branches of HDFC Bank (List given on Page Nos. 51-59 of Information Book-let)** and report himself/herself at the PG Centre/Department of Law where admission is offered and pay the remaining fees as well as present all relevant original documents for verification of the PG Centre/Department of Law within the prescribed days failing which he/she shall not claim admission at the offered PG Centre/Department of Law.
- Candidates whose names are not found in the First Merit List may wait for the second Merit List.

▪ Instruction :

During the entire Centralized Admission Process, when the student is required to visit the PG Centre/Department of Law for admission, he/she has to strictly follow the mandatory guidelines of COVID 19 as declared by the PG Centre/Department of Law, Gujarat

University and Central as well as State Government. The students have to maintain required physical distance from one another during their visit. No entry shall be given to students coming without masks or non-compliance of the mandatory guidelines of COVID – 19.

- If a candidate wants to wait for the reshuffling round and does not want to secure admission at the first allotted PG Centre/Department of Law, then he/she must make on line/ off line payment at specified branches of HDFC Bank of only ad hoc fees of (Rs. 1000/- for male and Rs. 500 for female candidate) and opt for reshuffling. **(Here candidate need not have to pay any fees at that PG Centre/Department of Law offered to him/her at the first round, if he/she doesn't want to take admission in the said institution and wait for reshuffling round).**
- If any candidate is not offered any PG Centre/Department of Law at the First Round, may wait till the declaration of the reshuffling round.
- At the reshuffling option, it shall be permissible for the candidate to change his/her preferences of PG Centre/Department of Law given earlier. Based upon the Candidate's merit, caste, choice, and availability of seats he/she may be offered another PG Centre/Department of Law wherein he/she has to secure admission within the stipulated time with all necessary original documents and by paying the entire remaining amount of fees, failing which his/her offered admission at the reshuffling round shall automatically stand cancelled.
- On publication of the Second Merit, the candidates who are offered seats have to undergo the same process of admission as described hereinabove for Round 1.
- Candidates whose names are not listed in the first two rounds may wait for subsequent on line or off line round in the event of vacant seats at concerned PG Centre/Department of Law.

Note : This information is only for the convenience of the students applying for LL.M. Semester – I admission. For detailed and accurate information please see the soft copy of LL.M. Programme Information Booklet uploaded on the website of the Gujarat University - <https://eform.gujaratuniversity.ac.in/>